

OCEANIA ASSOCIATION OF VETERAN ATHLETES

POLICY STATEMENT - No. 1.4

This amended Policy Statement was endorsed by the Council at its meeting on 21 January, 2001

TRAVEL EXPENSES - COUNCIL MEETINGS

BACKGROUND:

Council Meetings are held at Regional Championships, and also at other times as determined by Council, subject to any instructions given by the Assembly.

Policy Statement No. 1.3 sets out the basis on which meetings will be held.

POLICY STATEMENT:

Definition:

This Statement refers to expenses incurred by the following members of Council as defined in the Constitution:

The President, Vice-President, Secretary, and Treasurer

The five elected Councilors

The Oceania Representative to WAVA

Council and Assembly Meetings held at Oceania Regional Championships:

OAVA will reimburse Council Members 50% of necessary travel and accommodation costs incurred by them.

Meals, entertainment and similar expenses will not be directly reimbursed.

However, in lieu, an Incidentals Allowance of NZ\$25 per night will be paid for 3 nights.

Other Formal Council Meetings held in the Oceania Region:

OAVA will reimburse Council Members fully for necessary travel and accommodation costs incurred by them, provided that funds are available and that the total amount to be reimbursed does not exceed budget allowances.

If full reimbursement is not possible, partial reimbursement will be made as determined by the Emergency Committee or Council resolution.

Meals, entertainment and similar expenses will not be directly reimbursed.

However, in lieu, an Incidentals Allowance of NZ\$25 per night will be paid.

Informal Council Meetings held in association with WAVA Championships or elsewhere:

OAVA will not reimburse expenses incurred in attending these meetings.

Expense Claims:

Expense Claims must be submitted to the President with supporting documentation.

The President is to approve all claims.

The Treasurer is to also approve claims made by the President.

Currency:

Expenses will normally be reimbursed in the currency of the claimant's country of residence. If this is not practical, they will be reimbursed in the currency of the country where bank accounts are domiciled.

Relevant Resolutions:

Assembly 12 July, 1996

Council 13 November, 1992

Council 21 January, 2001